

Application for Variance/Appeal

Board of Zoning Adjustments
City of Richmond, Missouri

Application is hereby made to the Board of Zoning Adjustments of the City of Richmond, Missouri. This application must be completed, signed by all parties, and the filing fee paid at the time the application is submitted. All information required by the application including legal description must be submitted with the application.

Applicant Information:

Name: _____

Address: _____ Phone: _____

Property Owner (If different from applicant):

Name: _____

Address: _____ Phone: _____

Property Location:

Address: _____ Legal Description(or as attached):

Variance Request (variance from the area, setback, height requirements or use):

Appeal alleging error of administrative decision (State specific grounds for appeal.):

A VARIANCE APPLICATION MUST BE ACCOMPANIED BY:

1. A plot plan drawn to scale containing:
 - a. The exact dimensions of the property with all existing or proposed buildings on property.
 - b. All existing easements, street names, north arrow and scale.
 - c. The area of variance request.
 - d. Provide 5 paper copies of the plot plan and one reduced copy 8 ½ "by 11"

2. All property owners and addresses within 185 feet from exterior boundaries (this can be obtained from the Ray County Courthouse or Title Company)

FILING FEE: \$100.00 PLUS POSTAGE FEE IN THE AMOUNT OF: _____

TOTAL FEES COLLECTED: \$ _____

Please comment on all questions below and explain in detail wherein your variance request conforms to the following requirements:

1. The variance requested arises from a condition which is unique and peculiar to the property in question and is not prevalent in the neighborhood and ordinarily not found in the same zone or district, and further, is not created by an action or actions of the property owner of applicant.

2. The granting of the variance will not adversely affect the rights of adjacent property owners or residents.

3. The strict application of the provisions of the regulations complained of will constitute unnecessary hardship to the applicant.

4. The variance requested will not adversely affect the public health, safety, morals, or general welfare of the community.

5. The granting of the variance will not be opposed to the general spirit and intent of the ordinance from which the variance is sought.

APPLICANT CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF HIS/HER KNOWLEDGE

Signature of Legal Owner

Signature of Applicant