



Richmond Recreation

APPLICATION FOR SPORTS OFFICIALS & OTHER CONTRACTED OUT LABORERS

(Please Print)

Position Applied For		Date of Application	
Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Telephone Numbers		Social Security Number	
E-Mail Address			

Are you 18 years of age or older? Yes_____ No_____

Are you 14 years of age or older? Yes_____ No_____

If selected, can you provide written evidence that you are authorized to work in the United States?
 Yes_____ No_____

Do you have a valid driver's license? Yes_____ No_____

Have you ever worked for Richmond Recreation before? Yes_____ No_____

If yes, give date. _____

Have any of your friends or relatives worked for Richmond Recreation before?
 Yes_____ No_____

If yes, give individual's name and relationship. _____

If selected as an official, the date you are available to start. _____

Have you ever been convicted of a felony or misdemeanor? Yes_____ No_____

(conviction will not necessarily disqualify applicant from being selected as an official)

If yes, explain. _____

EDUCATION

	Name and Location	Course of Study	Diploma/ Degree
High School			
Undergraduate/ College			
Graduate/ Professional			
Technical/ Other			

U.S. MILITARY SERVICE

Yes _____ No _____

If yes,

Branch of Service	Number of years served
Rank Achieved	Occupational Specialty
Special Training:	

REFERENCES

Please give the names and addresses of three references. DO NOT include relatives.

Name	Contact Number	Business or Personal	Years Known	E-Mail
1.				
2.				
3.				

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

RICHMOND RECREATION SPORTS OFFICIAL APPLICATION

(Please Print)

Sports Interested in Officiating/Etc.

- | | |
|--|--|
| <input type="checkbox"/> Youth Baseball 13U/18U | <input type="checkbox"/> Youth Basketball-2 nd /3 rd Grade |
| <input type="checkbox"/> Youth Softball 13U/18U | <input type="checkbox"/> Youth Basketball-4 th /5 th Grade |
| <input type="checkbox"/> Youth Baseball Machine Pitch | <input type="checkbox"/> Youth Basketball-6 th /7 th Grade |
| <input type="checkbox"/> Youth Softball Machine Pitch | <input type="checkbox"/> Basketball Clock Operator |
| <input type="checkbox"/> Youth Coach Pitch | <input type="checkbox"/> Youth Soccer U14/U12 |
| <input type="checkbox"/> Adult Co-ed Slow Pitch Softball | <input type="checkbox"/> Youth Soccer U10/U8 |
| <input type="checkbox"/> Youth Flag Football | <input type="checkbox"/> Youth Soccer U6/U4 |
| <input type="checkbox"/> Youth Volleyball | <input type="checkbox"/> Adult Volleyball Supervisor |

Richmond Recreation Sports Official Guidelines

1. Prior to selection, individuals interested in becoming a Richmond Recreation official must:
 - a) Fill out an application and other paperwork
 - b) Interview
 - c) Enroll (through the Recreation Department only for select sports) in a prerequisite screening and training course, specialized in the sport of interest. Prerequisite training consists of a rules and mechanics meeting, (two) written tests, and scrimmage training.
 - d) After one passes prerequisite tests and demonstrate competency in the training and the scrimmages, one will become a paid official for future Richmond Recreation games.
 - e) This process takes place before each sport season.
2. Paid officials must be at least 14 years of age.
3. Officials must supply their own uniforms (must meet Richmond Recreation apparel standards for each sport)
4. Officials must supply their own equipment; (i.e. whistles, pitch counters, etc.)
5. Officials need to bring their own water. (Richmond Recreation will not supply officials with free food or drinks from the concession stands.)
6. Officials must sign up for Richmond Alert (at www.cityofrichmondmo.org) so they will be updated on game day cancellations or changes.
7. All officials must have the ability to be professional at all times during the game, even in moments of adversity.
8. In order to be paid, officials must fill out Sport Score Sheets/Time Cards and sign them.

<p>Have you ever been convicted of a crime against a minor? Yes_____ No_____</p> <p>If yes, explain:</p>
<p>Why are you interested in being a sports official?</p>
<p>Why do you think you would make a good official for Richmond Recreation?</p>
<p>Please list any special training, skills, experience you have had that would make you a good candidate as a Richmond Recreation Official:</p>
<p>Please list any special certifications you possess (i.e. CPR, MSHSAA Certification, etc.):</p>
<p>Previous volunteer/work experiences:</p>
<p>Anything else you would like the Richmond Recreation Department to know?</p>

2017 Pay Scales

Youth Basketball League

Division	*amount per official per game	officials needed per game
2nd & 3rd Grade Division	\$12.00 per game	2
4th & 5th Grade Division	\$15.00 per game	2
6th & 7th Grade Division	\$20.00 per game	3
Scoreboard Operator	\$8.00 per game	1

Youth Soccer League

Division	*amount per official per game	officials needed per game
U6/U4	\$12.00 per game	1
U10/U10	\$15.00 per game	2
U12	\$30.00 per game	2
U14	\$30.00 per game	2

Youth Softball & Baseball League

Division	*amount per official per game	officials needed per game
T-Ball	N/A	No Official
Coach Pitch	\$12.00 per game	1
Machine Pitch-Plate	\$20.00 per game	1
Machine Pitch-Field	\$12.00 per game	1
12U & 14U-Plate	\$30.00 per game	1
12U & 14U-Field	\$22.00 per game	1

Youth Football League

Division	*amount per official per game	officials needed per game
Junior Division	\$30.00 per game	1
Senior Division	\$30.00 per game	1

Youth Volleyball League

Division	*amount per official per game	officials needed per game
4th grade-7th grade	\$12.00 per game	1
Adult Line Judges	Volunteer	2

Adult Softball League

Division	*amount per official per game	officials needed per game
Adult-plate	\$20.00 per game	1
**Adult-field	\$20.00 per game	1
<i>** Tournament time only</i>		

Adult Volleyball League

Division	*amount per official per game slot	supervisor needed per game
Adult	\$8.00	1

Notes About 2017 Pay Scale

1. **Officials are paid per game.**
2. *If an official does not officiate the whole game, pay will be deducted (please make notes you your time card).
 - a. If you get sick or for any reason have to leave the game early, pay will be deducted. Please make notes on your time card.
3. *If there is less than the appropriate officials needed per game, then the official(s) working the game will get "time and half"
 - a) ex. One referee shows up for the second and third grade basketball game, they will be paid \$18.00 for the game they worked.
 - b) ex. One referee shows up for the fourth and fifth grade basketball game, they will be paid \$22.50 for the game they worked.
 - c) ex. One official shows up for the U14 soccer game, they will be paid \$45.00 for the game they worked.
4. Richmond Recreation reserves the right to make appropriate pay scale changes if needed.

Pay Periods for Officials

1. Pay checks will be mailed out on Fridays.
2. Work performed during youth basketball season, youth soccer season, adult volleyball season, youth volleyball season, youth football season, and adult softball season will be paid/ mailed out weekly. (*For exact details see Recreation Department personnel.*)
3. Work performed during baseball and softball season will be every two weeks. (*For exact details see Recreation Department personnel.*)
4. If Score Sheets/Time Cards are not filled out (by the official), filled out appropriately, or are not signed, you might not get paid, or it will take longer than a week to process your pay check. It is the official's responsibility to fill this documentation out after their work performed.
5. If you have an address change please e-mail the Human Resource Director (swilliams@cityofrichmondmo.org) and inform her of the change.

For More Information about officiating please e-mail: Hwilliams@cityofrichmondmo.org

**LIABILITY RELEASE AND HOLD HARMLESS AGREEMENT
FOR OFFICIALS, CLOCK OPERATORS, AND OTHER CONTRACTED OUT LABORERS**

Name of Official: _____

Positions working: _____

Address: _____ Phone: _____ E-mail: _____

Emergency Contact: _____ Relation: _____ Phone Number: _____

Upon signing and submitting this form, I understand and acknowledge that my services/labor performed in regard to the above program, project, activity or special event are “work for hire”, assigned to assist with the general activities of the captioned program. I am not eligible for benefits such as worker’s compensation and health insurance coverage through the City of Richmond.

I understand that program activities could involve physical labor and/or travel to various locations, and it is the responsibility of each official to participate only in those activities of which he/she is physically capable, and understand that I may decline to do any activity at any time.

Due to the nature of some program activities, I acknowledge that my participation could involve risk of bodily injury, illness, death, property damage, or other risks associated with these activities, and I assume full responsibility for such, including those arising from travel to and from such activities.

Medical Coverage:

I agree and acknowledge that the City of Richmond, Missouri is not responsible or liable for my health and safety. Recognizing this, however, I wish to, and hereby do, grant the City of Richmond, Missouri full authority to take or not take in its sole discretion, whatever actions it may consider warranted under the circumstances for my health and safety during my participation in this Program, and I hereby release each of them from liability for any such decisions or actions as may be taken in connection therewith. The authority granted in the preceding sentence shall include the right in the sole discretion of the City of Richmond to place me, at my own expense, and without any further consent, in a hospital, for medical services and treatment, or if no hospital is readily accessible, to place me in the hands of a local doctor for treatment.

Liability Waiver:

City of Richmond does not warrant or guarantee in any respect the physical condition of the equipment or vehicles that might be used in connection with the program, nor the competency or credentials of any individual participant associated with this Program.

Furthermore, in consideration of the opportunity to participate in the above referred activities, with full knowledge and appreciation of the risks involved, and full understanding to the above

issues/conditions, I hereby release and hold harmless the City of Richmond, its faculty, staff, and representatives (Releases) from all manner of action and actions, cause and causes of action, suits, claims, or demands of nature, including personal injuries, death, damages or property loss resulting from said participation and related travel. In addition, I agree to comply with all rules applicable to my participation in my activities.

I intend this agreement to bind my spouse, family, children, heirs, assigns, and personal representative and shall be deemed as a release, waiver, discharge and covenant not to sue the releases. I hereby acknowledge that this waiver and acknowledgement applies to my participation or my child's participation at any time, now or in the future, with the aforementioned Program.

I have read and understand the foregoing, and, as necessary, have had the opportunity to have reviewed by my guardian and/or legal counsel, and hereby agree to be bound by same. I further attest that I am fully competent; that no oral statements apart from this agreement have been made; and I expressly agree that this release is intended to be as broad and inclusive by the laws of the State of Missouri.

Signature of Witness (Date)

Signature of Laborer (Date)

Printed Name of Witness

Printed Name of Laborer
DOB: _____
Address: _____

If under 18 years of age: legal guardian's signature (Date)

Legal guardian's name (PLEASE PRINT)