

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF RICHMOND, MISSOURI, FEBRUARY 23, 2016

PRAYER: Brian Guy

PLEDGE OF ALLEGIANCE: Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on, February 23, 2016 at 06:31 p.m.

ROLL CALL - COUNCIL PRESENT: Mayor Mike Wright, Tom Williams, Mike Persell, Dave Powell, Sam Coleman, Ron Peterson and Deanna Guy.

COUNCIL ABSENT: Jim Dunwoodie and Rob Kinnard, excused.

ROLL CALL – STAFF PRESENT: City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Wastewater Superintendent-Dale Shipp, Collector-Marilyn O'Dell, Streets Superintendent-Joe Jackson, Com. Dev. Director-Lisa Hastings and City Attorney-Chris Williams.

STAFF ABSENT: HR-Sandra Williams and Rec. Director-Haley Williams, excused.

WELCOMING REMARKS – Mayor Wright welcomed everyone to the meeting.

ACCEPTANCE OF MINUTES: February 9, 2016 minutes of the regular meeting approved as printed.

PUBLIC HEARING – CDBG Project Close Out – Missouri Valley Community Action Agency. Mayor opened the public hearing regarding sewer rates at 06:32 p.m.; Mayor stated Tonya Willim will give briefing.

Molly McGovern, the grant administrator for this project could not be here tonight. She had another meeting to attend to, but, the grant needs to have its closes out hearing prior to March 1. If there are any comments, Molly stated she would be able to give you a written response. This public hearing is to discuss the past performance by the City in carrying out the City's 2014-2016 Community Development Block Grant project to assist Missouri Valley Community Action Agency expand their Early Childhood Educational Facility in Richmond, located near Business 10 and MO Highway 10. The project assisted with the Construction of a new building adjacent to their existing building enabling MVCAA to enroll more children at this facility. Are there any comments from the public?

Hearing no comments; Mayor closed the Public Hearing at 06:34 p.m.

COMMENTS FROM AUDIENCE: None.

ADOPTION OF AGENDA: A motion to adopt the agenda as presented by Councilor Williams, second by Councilor Coleman. AYES: Powell, Guy, Peterson, Williams, Coleman and Persell. NAYS: None. Motion approved 6-0.

REPORT OF STANDING COMMITTEES:

FINANCE COMMITTEE: Rob Kinnard – (absent) committee has not met and therefore has nothing to report. C/A asked for a finance meeting prior to next council meeting at 6:00 p.m. and will discuss with Rob.

ORDINANCE COMMITTEE: Deanna Guy – committee has not met and therefore has nothing to report

PUBLIC WORKS: Ron Peterson– committee has not met since and therefore has nothing to report. Will have a meeting Tuesday, March 1, 2016 at 4:15 p.m.

PUBLIC SAFETY: Dave Powell – committee has not met and therefore has nothing to report.

MAYOR’S REPORT – Mike Wright – mostly routine. Attended meeting on February 18 in Riverside with Ron and Tonya; along with folks from Swafford Ford. Swafford’s was being recognized for their new facility. Meeting with potential new business coming to town.

CITY ADMINISTRATOR REPORT – Ron Brohammer –written report included in the packet. Part of the PW committee meeting will be discussing BWP report some of the wells need attention. March 8 will be the final walk through for the WWTP.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

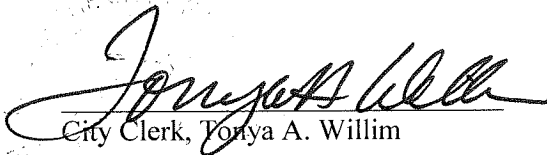
- A. **FY15 Audit Presentation** – Rita Russell, Audit Partner with Westbrook & Co.. Ms. Russell stated her firm did do the annual audit for the City of Richmond and the year end was September 30, 2015. She expressed appreciation to Finance Director, Rebecca Hoeflicker for the readiness of all the information presented. (Council had audit report sent in packets). The City did receive a clean audit opinion on the financial statements. In their opinion the financial statements were presently fairly. That is what the City is looking for - a “Clean Audit Opinion.” Not all cities receive a clean audit opinion, it is not a given, but, over the last few years, the City has done tremendously. She explained that the City is on an accrual basis. Ms. Russell went over different pages in the report; and went over the Single Audit process for the federal monies received and is subject to a special single audit. She expressed only one deficiency in internal controls as a material weakness. This has been reported before in previous audits and this has to do with internal controls in segregation of duties in the collector’s office in billing and collecting of utility funds. (The FY15 Audit is on the City’s Website).
- B. **Bill No. 16-03** Ordinance Approving a Replat of Lots 6 & 7 Meadow Lane Drive Subdivision; Directing the Mayor and City Clerk To Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Motion by Councilor Persell, second Councilor Williams, for the first and second reading by title only of **Bill 16-03**. AYES: Powell, Guy, Persell, Peterson, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-03**. Motion to adopt by Councilor Guy, second Councilor Williams to approve **Bill 16-03** as ordinance. Discussion: being none roll called. AYES: Coleman, Persell, Guy, Powell, Peterson and Williams. NAYS: None. **Bill Approved 6-0.**
- C. **Bill No. 16-04** Ordinance Approving a Final Plat of Harvest Hills Villas Subdivision; Directing the Mayor and City Clerk To Execute the Subdivision Plat; Setting an Effective Date for this Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith. Motion by Councilor Powell,

second Councilor Peterson, for the first and second reading by title only of **Bill 16-04**. AYES: Powell, Guy, Persell, Peterson, Williams and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 16-04**. Motion to adopt by Councilor Peterson, second Councilor Williams to approve **Bill 16-04** as ordinance. Discussion: being none roll called. AYES: Coleman, Persell, Guy, Powell, Peterson and Williams. NAYS: None. **Bill Approved 6-0.**

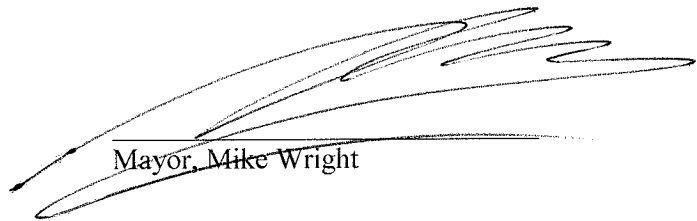
ADJOURN OPEN/ENTER CLOSED SESSION: Motion to adjourn open/enter closed pursuant to 610.021 (1) Legal and (12) Contract at 6:59 p.m. by Councilor Guy, second by Councilor Peterson. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.

ADJOURN CLOSE SESSION/ENTER OPEN SESSION: Motion to adjourn close/enter open at 7:13 p.m. with no action taken by Councilor Guy, second by Councilor Williams. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.

ADJOURN: Motion to adjourn at 7:14 p.m. by Councilor Guy, second by Councilor Powell. AYES: Coleman, Powell, Persell, Williams, Guy, and Peterson. NAYS: None. Motion carried 6-0.



City Clerk, Tonya A. Willim



Mayor, Mike Wright