

**MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE  
CITY OF RICHMOND, MISSOURI  
MARCH 11, 2014 – 6:30 P.M.**

Prayer led by Phillip Powers and Pledge of Allegiance led by Fire Chief Lonnie Quick

Mayor Wright called to order the regular meeting of the City Council of the City of Richmond, Missouri on March 11, 2014 at 06:37 p.m.

**ROLL CALL - COUNCIL PRESENT:** Mayor Mike Wright, Dave Powell, Rob Kinnard, Tom Williams, Jim Dunwoodie, Deanna Guy and Sam Coleman.

**COUNCIL ABSENT:** Ron Peterson and Bob Bond, excused.

**ROLL CALL - PRESENT:** City Administrator-Ron Brohammer, City Clerk-Tonya Willim, Fire Chief-Lonnie Quick, Police Chief-Chad Burnine, Finance Director-Rebecca Hoeflicker, Recreation Director-Haley Morrissey, Wastewater Superintendent-Dale Shipp, Community Development-Lisa Hastings, Human Resource Director-Sandra Williams, Collector-Marilyn O'Dell and City Attorney-Chris Williams.

**ABSENT:** None.

**WELCOMING REMARKS** – Mayor Wright welcomed everyone to the meeting.

**ACCEPTANCE OF MINUTES:** February 25, 2014 regular meeting minutes approved as printed.

**COMMENTS FROM AUDIENCE:** None.

**ADOPTION OF AGENDA:** Motion to approve agenda as printed by Coleman, second by Williams. AYES: Coleman, Kinnard, Dunwoodie, Powell, Guy and Williams. NAYS: None. Motion approved 6-0.

**REPORT OF STANDING COMMITTEES:**

**FINANCE COMMITTEE:** Ron Peterson – absent, no report.

**ORDINANCE COMMITTEE:** Rob Kinnard – the committee has not met since the last council meeting and therefore has nothing to report.

**PUBLIC WORKS:** Dave Powell – the committee has not met since the last council meeting, but we did have a work session meeting tonight; we discussed connections on Clark Street and agreed to go out for bids to make those connections; we also discussed the issue at Walnut and Hines the radius at that corner is a little tight and the Administrator is going to check on a cost of a drop box and whatever other ideas he might come up with; the Wollard Street water drainage issue, the current owner of the facility (Eastside Bar) there has agreed to allow us to access that property so we can put a drainage or take of the drainage issue, I think we are going to talk to the engineers and have them engineer that project. We also heard the bid selections for the VFD and the wells at the water plant and I think we determined that the cost doesn't justify the work, so we decided against that currently. We are also going to ask the engineers to do a curve study on that. We went over the bids on the HSP rehab and we agreed to use Alliance based on Rick Davis' input and based on them working out a deal on the freight. Hay bids we determined that we would go with the bid from Gregg Steele. And we got an update from Rick on the Brotcke Well servicing that seems to be going well and we will get a final update when it's completed.

**PUBLIC SAFETY:** Jim Dunwoodie – the committee has not met since the last council meeting and therefore has nothing to report.

**MAYOR'S REPORT** – Mike Wright.

- 3/4 Mayor's Prayer Breakfast: attended by Mayor, C/A, Chad, Dale & Tonya.
- 3/27 Economic Development Community Wide Event, very well attended.
- Last Friday, Bob Bond texted and said he was doing well. Should be back soon.
- Business Expo will be 3/15.

**CITY ADMINISTRATOR** – Ron Brohammer – report included in the packet.

- Item 1: Construction of WWTP is going well. Mike Milius is here to give us an update on that; what I written in my report is a quick overview.
- I have been visiting with Tom Williams a bit; on June 17, 2014 there is a group that drives tractors, I think they are driving the tractors from Wentzville to a tractor show here in the area. They are going remain overnight in Richmond and they want to park their tractors on the square, we will see how that works out and dinner at Hometown Pizza. I think it will be a fun event. There will be more forthcoming on this as it gets closer.
- Our worker's comp claim came in good last year, not sure if will this year, but, we are the President's Winner and I will be sending Sandra down to receive the award on behalf of the City.
- We had our Sales Tax report for this past month and we are back and slightly ahead of our projection now from last year. So we are just about on target. So far now this just accounts for the 1% but it's the percentage across \$463,211, we are plus .35% over the last three years, four years. That is good it continues to move up.
- We have been really busy.

Powell asked based on your last item no. 7 (interviewed several individuals for PW positions) how is the PW, in my understanding we have some that have found other jobs. C/A stated yes went to Ford, hard to compete with the UAW and that has been part of our problem. Talking to Mr. Vandiver in work session and compound that with all the snow, that is it. We will discuss in closed session, did interview some good applicants and will discuss at that time.

Kinnard stated he would like to comment on Community Wide Event Meeting and say publicly to Ron and all involved, somewhere along the way, you cased that vision and leadership and you have shown that. I have never and I have been here 30 plus years and some of you longer, I have never seen a community engaged more so in that meeting. Where does it go from here, I am positive that it will move forward as long as people look to the future and have desire to move forward. I appreciate the effort that went into meeting. I don't remember seeing everyone there, but, for those that were it was tremendous. Guy stated I have received good reports on that as well and thank you too. Mayor stated we are starting get on the website that Zimmer created and starting to get feedback on that as well. C/A: yes, we are starting to get comments and feedback on that, in addition to that, the next big event that will occur, is Zimmer will start interviewing "stakeholders" people in the community. Sometime the week of 24-25 of March will be probably having another meeting of Steering Community and REDI members that want to participate. Again, where it goes who knows, but if you sit around a twiddle your thumbs nothing will happen. Kinnard and Mayor stated there were a wide variety of people at the meeting, not all business owners.

Williams stated I would have really like'd to be there but we had a prior engagement, we had Business After Hours scheduled prior to this and so I just couldn't make it, and it took away from my business after hours, hardly anybody came. I just wish somebody would have told me and we could have rescheduled. Dunwoodie stated I didn't think it was very nice either, when they got up there and bragged on the new meat market in town and Tom's restored three buildings over there and kept um' from being torn down and he wasn't even mentioned.

**DEPARTMENT REPORTS:** Department reports were looked over individually, with the opportunity to make comments and ask any questions.

**UNFINISHED BUSINESS:**

- A. Update on WWTP – Mike Milius, Olsson Associates. Dallas Carlisle is with us. I know a lot of you have met him; he is the resident observer who is out on site. (Mike walked through a picture power point presentation with the council). Both projects are progressing very well.

Plan Set A: Items discussed: North Lift Station, SBR Structure and Discharge Piping & Sludge Pump Station.

**Project Finances**

Plan Set “A”

- – Contract Amount - \$8,820,304
- – Funds Expended to date - \$2,896,786
- – 32% Complete

Plan Set “B”

- – Contract Amount - \$1,084,427
- – Funds Expended to date - \$905,942
- – 84% Complete

**Project Timeline**

*Estimated* Key Dates based off of the schedule we have from the contractors

– Substantial Completion of North Lift Station Improvements – October 2014

– Substantial Completion of South WWTP Improvements – October 2014

Will hope to go live with these two structures at the end of September.

– Substantial Completion of Force Main Improvements – **COMPLETE!**: pressure test was completed two weeks ago. Clean up mode now.

– Substantial Completion of EQ Basin – June 2014

– Overall Project Final Completion – December 2014

Dress up work will be in spring time 2015.

Powell asked are costs coming in as expected with no over runs. Milius said realistically the treatment plant is a lump sum price. The only thing we got right now is we are finalizing the aspect if we hit rock about 3 foot higher than anticipated, there may be some issues, but, we are trying to work some other things into that equation. Plan Set B is unit prices. We have started to finalize those unit prices there are going to a little higher than planned and that has to do with the rerouting around the guy wires with KCPL power line we have some additional footage of pipe there. USDA requires us to have 5% held back anyway (KAT Exc.). Powell said now there have been a few issues and I heard several people have complained about, for instance, KAT has \$7-8000 in there for silt fencing which they never even used, can we offset some of that? There is also a different way, I think, they went under one of the streets, and I don't know, if that was a little less, can we offset any of that?

Milius said, in regards to the silt fence that was provided was based off the plan that was submitted to DNR and approved by DNR. That plan that KAT submitted was approved by them and they followed that plan. We do not get into the aspect of the development of the plan and we do not have unit prices in there for linear foot silt fence, straw bales and everything else. So that is basically the contractors responsibility to come up with a plan that they can propose to DNR – DNR accepted that plan and they implemented. I really don't have any basis to hold back money because I don't know what we can judge it off of. It's a lump sum price for the erosion control program. Powell stated, so what you are saying is the silt fence had been in there at \$8,000 and they was zero or maybe a little bit of silt fence at one

corner. Milius: There is silt fence, bale checks and all that – that followed through with the plan that was submitted and approved by DNR. Powell: and so DNR followed up and made inspections? Milius: DNR has been on site at least twice, one at which we had some issues out at Plan Set A treatment plant we had to address with concrete wash out. I do not know and they will not tell us where they have been, but, I do know they have been to town at least twice. Because when we did correct those items, we received a letter from them acknowledging are changes where acceptable at plan set A. In regards to cutting the street differently a couple of the streets asked if they could directionally drill it and USDA was accepting of that with the utilities and it was cheaper in that option. This project is ALL unit pricing and we will bring you in the future the pricing.

Dunwoodie stated on the force main there were a couple of water leaks on it and I think our crews had to fix it. Milius: On the force main, that's news to me. Dunwoodie: there was one on Main Street and our crew fixed that and one on Wellington and our crews fixed that. Dale Shipp: No, that is where they clipped the water main. Milius: There was not any leaks on the force main. . Dunwoodie: Did they reimburse us for fixing that?. Milius: The hit was mismark and we will go back and look. Dunwoodie: They pulled the service out of the main on Wellington St., the guy that owns ground out there was telling me that. Dallas Carlisle: The one on South Wellington was not marked and the did not actually put it out. When the dug over it, fell out. It was not in good shape, it was corroded at least half way through. So when they dug out to go under it, it fell out.

## **NEW BUSINESS:**

Jack Dillingham, Piper Jaffrey advised the council that this Resolution is designed for the elected body to give the authority to proceed with the work that goes into being in a position to issue the balance of the bonds of \$3,330,000. My understanding is that is adequate to complete the project from the stand point to issue the balance of the bonds. The interest rate in the bond market has maintained through the months and improvement and so with the process of revisiting the bond process and POS, we are in a position to be in the bond market and back you with the final interest rates at your April 22 meeting.

- a. **Resolution 423** Authorizing the Offering for Sale of Approximately \$3,330,000 of Combined Waterworks and Sewerage System Revenue Bonds. Motion to adopt by Kinnard, second by Guy. AYES: Powell, Dunwoodie, Coleman, Kinnard, Williams and Guy. NAYS: None. Approved 6-0.

C/A stated the agreement simply states that we accept the portion of sidewalk that is in MoDOT's right of way. Powell asked is there no cost to the city, because that is what it says? Willim explained No there is not. This is their standard contract. Our program is 100% funded. Where I placed the two read arrows, between those arrows it extends into their row, this is just a preliminary agreement, for that portion. Dunwoodie expressed concern over cost to the city and thought this was going to be from the high school to the middle school when we first talked about it. Willim explained that the part that extends into MoDOT right of way is part of the connection point that was discussed in the past. Initially, we were not going to go into their ROW, because the Spartan Drive sidewalk was going go to come up. MoDOT decided that they wanted the connection point in their ROW so the Spartan Drive sidewalk is going to fix the drainage part, would be able to have better hook on access to the SRTS sidewalk part. Our part is from that connection, up the hill and around the corner to the middle school. We have no control over what they are going to do from Main to Walmart but, they will fix the corner and the connections, so I am told. Williams stated that the area by Spartan it's a lot better there since they (KAT) put that pipe in there not as steep. Dunwoodie restated concern over cost. Willim said the way things are right now, we will know, where we are when bids come out later this month. We always want them to come under and we will see then. Dunwoodie: if they don't come out under what then. Willim: I don't know. Dunwoodie: Do they cancel the project or we have to come up with the different? C/A: could be either one. We could

if the council chooses to or they are over estimate, go back to out to bid. Powell: this agreement will not hold us to the project. C/A said it will not, this agreement is for us to accept responsibility for this portion of the sidewalk. Someday this sidewalk will have to be replaced; someday this sidewalk will need maintenance, what this is saying if you want to do this, you will have to accept responsibility for that portion of the sidewalk. Dunwoodie ask if they should wait on a vote until full council is present, maybe next meeting. He said would just as soon wait for everybody on the council so they knew what was going on. The Mayor expressed that they received their packets and it will be addressed in the minutes. Williams asked for clarification on what Dunwoodie question about the city having to build from the east drive. Willim expressed that is part of the plan, it is all built into the scope of the plan and the money. It is not an add on and it does not cost anything extra. This agreement is from MoDot saying will you take responsibility from point A to point B. Williams: that is what Jim's concern is, so now I don't understand why you want Ron and Bob here. C/A said the bid on the street now. Kinnard made second motion. .

- b. **Bill No 14-09**: Ordinance of the CoR Approving a Sidewalk Improvements Agreement in Conjunction with the Safe Routes to School Program with the Missouri Highways and Transportation Commission and Authorizing the Mayor to Execute the Agreement. Motion by Powell, second Kinnard, for the first and second reading by title only of **Bill 14-09**. AYES: Williams, Powell, Kinnard, Dunwoodie, Guy and Coleman. NAYS: None. Motion carried 6-0. City Clerk, Tonya Willim proceeded with the first and second reading by title only of **Bill 14-09**. Discussion: Motion to adopt by Kinnard, second by Guy to approve **Bill 14-09** as ordinance. Discussion: being none roll called. AYES: Powell, Dunwoodie, Coleman, Kinnard, Williams, Guy. NAYS: None. **Bill 14-09** Approved 6-0.

**ADJOURN OPEN/ENTER CLOSED SESSION**: Motion to adjourn open/enter closed pursuant to 610.021 (1) legal (3) Personnel at 7:14 p.m. by Councilor Guy, second by Councilor Coleman. AYES: Coleman, Powell, Kinnard, Dunwoodie, Guy and Williams. NAYS: None. Motion carried 6-0.

**ADJOURN CLOSE SESSION/ENTER OPEN SESSION**: Motion to adjourn close/enter open at 7:48 p.m. with no action taken by Powell, second by Dunwoodie. AYES: Coleman, Powell, Kinnard, Dunwoodie, Guy and Williams. NAYS: None. Motion carried 6-0.

**ADJOURN**: Motion to adjourn at 7:48 p.m. by Williams, second by Guy. AYES: Coleman, Powell, Kinnard, Guy, Dunwoodie and Williams. NAYS: None. Motion carried 6-0.

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City Clerk, Tonya Willim

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Mayor, Mike Wright